

NEW MEXICO TECH
NON RESTRICTED FUNDS - NEW ACCOUNT SETUP

ALL Account codes must have the approval of the Associate Vice President for Admin & Finance prior to setup. Please submit form to Budget & Analysis or email to emma.aafloy@nmt.edu

Account Title: (35 Characters) _____ **Effective Date:** _____

Purpose of Account: _____

Current Account number (if changing title): _____

Requested By: _____ **Date** _____

Approval:

_____ **Date** _____ **Admin & Finance:** _____
Emma Aafloy
Associate Director for Budget & Analysis

Entered By:	Date Entered:
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Budget Office Use Only

Account Assignment:

Account

Scan to Melissa Tull
Initials _____ Date _____